

Documentation of Vaccination

A personal held record should be established for each vaccinee and newborn infant, and kept by that person or the parent/carer. The parent /carer should be urged to present the record every time a child is seen by a health professional.

- The following information should be recorded in the personal health record, and in the clinical file:
 - the vaccinee's full name and date of birth
 - the details of the vaccine given, including:
 - the dose
 - brand name of vaccine
 - batch number
 - site of administration
 - the name of the person providing the vaccination
 - the date of vaccination
 - the date that the next vaccination is due.

If the vaccinee is a child <7years of age, the Australian Childhood Immunisation Register (ACIR) must also be notified of the vaccination details.

- Adverse events following immunisation (AEFI) are notifiable conditions and health professionals must report directly to the State Health Department. WA State Health then forwards AEFI notifications to the Adverse Drug Reactions Advisory Committee, (ADRAC).

ACIR internet address:

www.medicareaustralia.gov.au

To register for access to the secure area of the ACIR Internet site, providers should complete the online request form at

<https://www1.medicareaustralia.gov.au/ssl/acircirgracc>

Further information: ACIR helpline 1300 650 039 (free call)

Reporting AEFI to ADRAC:

Web-based report <https://www.tgasime.health.gov.au/SIME/ADRS/ADRSLodg.nsf/wNotification?OpenForm>

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Contact State Health Department: 08 9321 1312